



## Iowa Board of Nursing

400 S.W. 8th Street Suite B  
Des Moines, IA 50309-4685  
Tel: (515) 281-3255 Fax: (515) 281-4825  
Web: nursing.iowa.gov

---

### MEMORANDUM

To: Nurse Licensees, Nursing Employers and Nurse Educators

From: Kathy Weinberg, Executive Director

Date: March 27, 2020

Subject: Proclamation Guidance

In light of the Coronavirus (COVID-19) pandemic, Governor Kim Reynolds has issued multiple Proclamations suspending certain regulatory provisions in an effort to provide additional necessary resources and measures to respond to the public health disaster emergency. The Board of Nursing hereby issues this guidance relating to the practice of nursing during this public health disaster emergency, including guidance regarding the temporary suspension of administrative rules that directly impact the Board of Nursing and 655 Iowa Administrative Code.

#### **Nurses Licensed in Non-Compact States**

A nurse who holds an active nursing license in another state may provide emergency medical services in response to proclaimed state of emergency. See Iowa Admin. Code r. 655-3.2(2)(c). Accordingly, nurses who are licensed in another jurisdiction that is not a member of the Nurse Licensure Compact, and whose licenses are in good standing, may immediately begin providing nursing care to aid the COVID-19 pandemic without first seeking an Iowa license through endorsement. The authority to provide nursing services on a non-Compact state license ends immediately upon the termination of the public health disaster emergency.

#### **Nurses Whose Licenses Expired or Lapsed Within the Last Five Years**

On March 17, 2020, Governor Reynolds issued a [Proclamation of Disaster Emergency](#). In Section Ten, Governor Reynolds temporarily suspended the regulations prohibiting the practice of nursing on an inactive license. The suspension is limited to nurses whose licenses have lapsed or expired within the five (5) years prior to the Proclamation, and is further limited to the provision of nursing services to victims of COVID-19. This suspension of these regulations is effective through April 16, 2020, unless the Governor terminates or extends the Proclamation. Accordingly, nurses whose licenses expired within five years of March 17, 2020, and whose licenses are not otherwise restricted due to Board discipline, may immediately begin providing nursing care to aid the COVID-19 pandemic without first reactivating their licenses.

## March 22, 2020 Proclamation – Professional Licensure Provisions

On March 22, 2020, Governor Reynolds issued a [Proclamation of Disaster Emergency](#). In the Proclamation, Governor Reynolds temporarily suspended a number of regulatory provisions applicable to a number of licensed professions, including nursing. The Proclamation eases administrative rules relating to continuing education, renewal of licenses, and background checks. The suspension of rules identified in the Proclamation is effective through April 16, 2020, unless the Governor terminates or extends the Proclamation.

In Section Three, Governor Reynolds authorized the board to issue emergency licenses to nurses who have not yet obtained initial licensure in Iowa, so long as the nurses have completed sufficient minimum education as determined by the Board. At this time, Board staff is working diligently to create internal processes to implement this provision and will provide guidance in the near future.

In Section Five, Governor Reynolds temporarily suspended rules relating to continuing education deadlines or requirements as a condition of license renewal, reinstatement, or reactivation.

*Nurses whose licenses expire during the Proclamation period.* As discussed below in Section Six, a nurse whose license expires during the Proclamation period has sixty (60) days from the end of the Proclamation to apply for renewal without incurring any late penalties. However, the Board of Nursing is operational at this time and will continue to process renewal applications as they are received. Accordingly, nurses may still apply to renew their licenses during this period. In light of the reduced opportunities to obtain continuing education during this public health emergency, nurses whose licenses expire during the Proclamation period, and who apply to renew their licenses during this period, will not be required to submit proof of completion of continuing education.

*Nurses whose licenses expire after of the Proclamation period.* The suspension of continuing education requirements is only for the duration of the Proclamation. Nurses whose licenses are due for renewal after the termination of the Proclamation will still be required to complete their continuing education requirements. Nurses who may experience undue hardship if required to comply with the continuing education requirements after the end of Proclamation period should contact the Board for assistance.

In Section Six, Governor Reynolds temporarily suspended rules relating to license expirations during the period of public health disaster emergency.

*Nurses whose licenses expire during the Proclamation period.* A nurse whose license expires during the duration of the Proclamation may continue to work on the expired license. Nurses whose licenses expire during the Proclamation period and who do not renew during that period must submit their renewal applications within sixty (60) days of the expiration or termination of the Proclamation. Submission of a renewal application within sixty (60) days will be considered timely and will not result in the assessment of any late fees.

*Nurses whose licenses expire after the Proclamation period.* The suspension of licensing expiration provisions is only for the duration of the Proclamation. Nurses whose licenses are due for renewal after the termination of the Proclamation will still be required

to submit their renewal materials pursuant to rule 3.7. Nurses who may experience undue hardship if required to comply with the terms of rule 3.7 after the end of Proclamation period should contact the Board for assistance.

In Section Eight, Governor Reynolds temporarily suspended the requirement of background checks as a condition for obtaining professional licensure.

*Duration of the Proclamation period.* Applications for licensure submitted without fingerprint cards will be processed for the duration of the Proclamation. Applicants must still answer all questions on the application and provide any required information relating to their criminal histories. Licenses processed without a fingerprint card will be designated as single-state licenses. The license will not provide the licensee the privilege to practice in another state that is a party to the Nurse Licensure Compact.

*After the Proclamation period.* A licensee whose background check was deferred due to the Governor's Proclamation must return the completed fingerprint packet to the Board within sixty (60) days of the expiration or termination of the Proclamation. Failure to timely return the packet may result in the board rescinding the license.

In Section Twelve, Governor Reynolds temporarily suspended the requirement of rule 655-3.4(4), which required nursing applicants to take NCLEX examination within ninety-one (91) days of receiving Board authorization to test. This is not a suspension of the requirement to pass the NCLEX examination prior to obtaining licensure, but rather extends the time period beyond ninety-one days to take the examination in light of testing centers closing and diminished opportunities to take the exam.

### **March 26, 2020 Proclamation – Simulation and Clinical Hours**

On March 26, 2020, Governor Reynolds issued a [Proclamation of Disaster Emergency](#). In Section Seven, Governor Reynolds temporarily suspended the requirement of rule 655-2.10(7)(a), which mandated that a simulation component not exceed 50% of total clinical hours in a nursing education course. Accordingly, nursing programs whose students have remaining clinical hours that cannot be completed within a facility due to a COVID-19 related hardship may complete the remaining hours using simulation activities, even if the simulation activities exceed 50% of the total clinical hours of the course. The Board strongly encourages programs to provide additional clinical opportunities for non-graduating students in the future to compensate for this period of increased virtual learning. The suspension of this rule is effective through April 16, 2020, unless the Governor terminates or extends the Proclamation.