



**Iowa Board of Nursing**  
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Board Meeting Minutes  
December 12-13, 2012

Date December 12, 2012

Location Des Moines West Room  
Holiday Inn  
1050 6<sup>th</sup> Avenue  
Des Moines, IA

9:05 AM Convene in Open Session

Board in Attendance

Jane Hasek, RN, Chairperson  
Mark Hilliard, RN, Vice Chairperson  
Connie Boyd, RN  
Gwen Suntken, RN  
Debra Larson, LPN  
LeRoy Strohman  
Clyde Bradley

Board Excused:

Debra Larson, LPN

Staff

Lorinda Inman, RN, Executive Director  
Kathy Weinberg, RN, Associate Director Practice/Education  
Lynn Linder, Operations Officer  
Laura Hudson, Associate Director CE/Workforce  
Chris Newell, Associate Director Enforcement  
Doug Bartels, Enforcement  
Eric Holsapple, Enforcement  
Taunya Cunningham, RN, Enforcement  
Diane Burkert, RN, Enforcement  
Kathleen Beebout, RN, Enforcement  
Kris Watson, RN, Enforcement  
Bill Hansen, Enforcement  
Kathy Cornwell, Secretary  
Sara Scott, Assistant Attorney General  
September Lau, Assistant Attorney General

Audience

Sheila Burke, Kaplan University School of Nursing  
Kendra Williams-Perez, Allen College, Waterloo, IA  
Donna Orton, NIACC  
Bernie Wise, ICC

Ruth Hobson, NCC  
Melanie Wynja, NCC  
Ashley Engelbrecht, IMS, WDSM  
Susan Bowers, St. Lukes College, Sioux City  
Peg Kerr, University of Dubuque, Dubuque, IA  
Nick Mauro, Cranford & Mauro Law Firm  
Mary Earnheirdt, Policy works  
Mary Tarbox, Mount Mercy University  
Jay Iverson, IA Nurses Association  
JoAnn Humphreys, Mercy College of Health Sciences  
Roberta Lavine, Clark University  
Susan White, Southwestern Community College  
Rick Petersen, Briar Cliff University  
Traci Holmquist, Briar Cliff University  
Shirley Beaver, Mercy College of Health Science, DSM  
John Cacciatore, ISA – Des Moines  
Theresa Dunkin, UI College of Medicine, OSCEP  
Carole Kron, UI College of Medicine, OSCEP

9:01 AM Board Chair Jane Hasek opened the meeting with a request to have the schools/universities identify their attendance at today's meeting.

On a motion by Mark Hilliard, the Board voted to adopt the revised agenda.

### **PUBLIC COMMENT**

No Public Comment.

### **ENFORCEMENT MATERIALS**

On a motion by Mark Hilliard, the Board voted to postpone the hearings in the following cases:

11-229 Juliana Cornick  
11-269 Kelli Buresh  
11-311 Melissa Claude  
11-312 Barbara DeVries  
11-697 Tawnya Ryberg  
11-754 Elisha Harrison  
11-793 Nathan Peters  
11-862 Denise Nebel  
11-868 Janice Helfenberger  
11-942 Janet Johnson  
12-030 Thomas Lawrance  
12-037 Esther Waithaka  
12-119 Beverly Fischer  
12-133 Tammi Jones  
12-168 Stacia Coronudo  
12-175 Mandy Horn  
12-240 Danette McDaniel  
12-269 Melissa Blew  
12-451 Sharon McBroom  
12-454 Theresa Ledesma

## **CONTINUING EDUCATION:**

### **New Providers:**

365 Sanford Sheldon, Sheldon  
366 American Association of Diabetic Educators (AADE), Chicago, IL

### **Renewed Providers**

315 AORN of Dubuqueland, Dubuque  
127 Allen College, Waterloo

### **Voluntary Relinquishment(s)**

None

### **Provider Renewed by Petition for Waiver Last Board Meeting**

None

On a motion by Gwen Suntken, the Board voted to deny Iowa provider approval to the following applicant for failure to meet Chapter 5 provider criteria within one year of filing the initial application:

InfuScience, Gurnee, IL

On a motion by Gwen Suntken, the Board voted to deny Iowa provider approval to the following applicant for failure to meet Chapter 5 provider criteria within one year of filing the initial application:

CEU Institute, Lake Mary, FL

On a motion by LeRoy Strohman, the Board voted to deny Iowa provider approval to the following applicant for failure to meet Chapter 5 provider criteria within one year of filing the initial application:

LTC Support Services, Inc., Jacksonville, IL

On a motion by LeRoy Strohman, the Board voted to deny Iowa provider approval to the following applicant for failure to meet Chapter 5 provider criteria within one year of filing the initial application:

Tri-State Learning Center, Sioux City, IA

## **PUBLIC COMMENT**

No Public Comment.

## **EDUCATION**

### **Allen College, Waterloo**

Kendra Williams-Perez, EdD, MSN, CNE, Dean, School of Nursing, was present.

On a motion by Connie Boyd, with Jane Hasek abstaining, the Board accepted the Doctor of Nursing Practice Program Progress report submitted by Allen College, Waterloo.

On a motion by Connie Boyd, with Jane Hasek abstaining, the Board approved the following curriculum revision to the Upper Division Bachelor of Science in Nursing program submitted by Allen College, Waterloo:

Deletion of course NU: 250 Clinical Nursing Skill

On a motion by Connie Boyd, with Jane Hasek abstaining, the Board approved the following curriculum revisions to the graduate programs, submitted by Allen College, Waterloo:

Implementation of Pos-Master's Certificate-Family Nurse Practitioner (FNP) for Adult-Gerontology Acute Care Nurse Practitioner.

Implementation of a Post-Master's Certificate-Family Psychiatric Mental Health Nurse Practitioner for Adult Psychiatric Mental Health Nurse Practitioner and the approval of the following courses and course syllabi:

NU: 626 Management and Care of Children and Adolescents, with Acute and Chronic Mental Health Conditions for certified APMHNP.

NU: 626C Management and Care of Children and Adolescents with Acute and Chronic Mental Health Conditions for the certified APMHNP: Practicum.

The approval of the following courses and course syllabi for the Community/Public Health MSN track:

NU: 645 Foundations of Community/Public Health

NU: 646 Advanced Community/Public Health

NU: 647C Community Health Enrichment

The approval of the following courses and course syllabi for the Family Nurse Practitioner track:

NU: 605 Family Nursing: Women and Child Health

NU: 610 Complex Care of the Family

### Clarke University, Dubuque

Roberta Lavin, RN, PhD, Chair, Nursing Department was present.

On a motion by Clyde Bradley, the Board voted to accept the Doctor of Nursing Practice Program Report, submitted by Clarke University, Dubuque.

On a motion by Clyde Bradley, the Board voted to approve the proposal to add the Clinical Nurse Leader track to the Master's of Science in Nursing program, submitted by Clarke University, Dubuque.

On a motion by Clyde Bradley, the Board voted to approve the following courses and course syllabi for the Clinical Nurse Leader track in the Master's of Science in Nursing program, submitted by Clarke University, Dubuque:

NURS 570 – Holistic Health Promotion

NURS 542 – Practicum II

HLTH 575-1 Outcomes Management and Quality Improvement

Graceland University, Lamoni

On a motion by Jane Hasek, the Board voted to accept the Organizational Leadership DNP Program Progress Report, submitted by Graceland University, Lamoni.

Kaplan University, Davenport

Sheila Burke, RN, MSN, MBA, Dean of Nursing, was present.

On a motion by Connie Boyd, the Board voted to accept the Associate of Science in Nursing Degree Program Interim Progress Report submitted by Kaplan University, Davenport.

Mount Mercy University, Cedar Rapids

Mary Tarbox, RN, EdD Chair, Department of Nursing was present.

On a motion by Clyde Bradley, the Board voted to accept the Master's of Science in Nursing Progress Report, submitted by Mount Mercy University, Cedar Rapids.

On a motion by Clyde Bradley, the Board voted to approve the following courses and course syllabi for the Master's of Science in Nursing program, submitted by Mount Mercy University, Cedar Rapids:

- NU 611/BN Principles of Project Management
- NU 612/BN 640 Systems Design and Methodology
- NU 613/MF 678 Medical Family Therapy

William Penn University, Oskaloosa

Brenda Duree, RN, PhD, Program Director, William Penn University, Oskaloosa was present.

On a motion by Jane Hasek, the Board voted to accept the RN-BSN progress report submitted by William Penn University, Oskaloosa.

Coe College, Cedar Rapids

On a motion by Connie Boyd, the Board voted to approve the closure of the Registered Nurse Advanced Placement (RN-BSN) program submitted by Code College, Cedar Rapids.

Iowa Lakes Community College, Emmetsburg

Bernadette Wise, RM, MSN, Director of Nursing and Health Education, was present.

On a motion by Clyde Bradley, the Board voted to approve the following curriculum revision for the Associate Degree Nursing program, submitted by Iowa Lakes Community College, Emmetsburg:

- Decrease the credit hours for the following course: ADN – 130 Bridging into the Associate Degree Nursing Program from 3 credits to 2 credits.

Mercy College of Health Sciences, Des Moines

Shirley Beaver, PhD, RN, Dean of Nursing was present.

On a motion by Jane Hasek, the Board voted to approve the following curriculum revisions for the RN to BSN Completion program submitted by Mercy College of Health Sciences, Des Moines:

Deletion of courses:

NSG324: Information Resources in Health Care (3 credits)  
NSG415: Health Care Financial Management (3 credits)

Addition of courses:

NSG416: Information and Financial Management in Nursing (4 credits)

NSG423 (formerly NSG417) Principles of Teaching and Learning will be a required course rather than an elective course in the BSN Completion program.

NSG485 (formerly NSG420): BSN Professional Role II will eliminate 45 preceptor hours (1 credit), decreasing the course credit hours from 4 credits to 3 credits.

NSG440A – H (formerly NSG403 A-F) courses (1 credit each) will be open to Mercy College student who have successfully completed the first semester of their chosen degree program).

#### University of Dubuque, Dubuque

Peg Kerr, PhD, RN, Department of Nursing, was present.

On a motion by Connie Boyd, the Board voted to approve the following curriculum revisions for the BSN program submitted by the University of Dubuque, Dubuque:

Decrease the number of credit hours from 4 credits to 3 credits in NRS 402 Leadership and Management in Nursing.

Decrease the number of credit hours from 4 credits to 2 credits in NRS 404 21<sup>st</sup> Century Issues in Nursing and Health Care.

#### Briar Cliff University

Richard A. Petersen, EdD, RN, Chair and Associate Professor, Briar Cliff University, Sioux City was present.

On a motion by Clyde Bradley, the Board voted to approve the Program Proposal for a Doctor of Nursing Practice program submitted by Briar Cliff University, Sioux City and grant interim approval to Briar Cliff University.

#### Kaplan University, Davenport

Sheila Burke, RN, MSN, MBA, Dean of Nursing, was present.

On a motion by Jane Hasek, the Board voted to approve the application for interim approval for a Doctor of Nursing Practice program, submitted by Kaplan University, Davenport.

Kaplan University shall submit program proposal for the Doctor of Nursing Practice program within one year of application.

St. Luke's College, Sioux City

Susan Bowers, RN, EdD Professor was present.

On a motion by Connie Boyd, the Board voted to approve the application for interim approval for RN-BSN Degree Completion program, submitted by St. Luke's College, Sioux City.

St. Luke's shall submit a program proposal for the RN – BSN Degree Completion program within one year of the application.

Miscellaneous Education

Administrative change at Dordt College, Sioux Center.

Administrative change at Southeastern Community College, West Burlington.

On-line delivery of courses for RN-BSN program at Mount Mercy University, Cedar Rapids.

Addition of practical nursing program at Western Iowa Tech Community College, Denison.

NCLEX RN and LPN results for 3rd quarter were provided

**PUBLIC COMMENT**

No Public Comment

9:50 AM Recess

10:06 AM Reconvene in Open Session

Presentation by Theresa Dunkin and Carole Kron from the Office of Statewide Clinical Education Programs (OSCEP).

**MISCELLANEOUS**

Privilege to practice for a disciplined licensee from a compact state procedure discussion was held.

Board of Nursing's Education Standard of Practice Committee Report was given.

On a motion by Mark Hilliard, the Board voted to establish the following dates for future board meetings:

September 18, 19, 20, 2013

December 11, 12, 13, 2013

February 26, 27, 28, 2014

June 11, 12, 13, 2014

A legislative update was given.

10:51 AM Recess

11:04 AM Reconvene in Open Session

## **HEARING**

Hearing Case12-112 Tina Ponton

11:04 AM Margaret LaMarche, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Tina Ponton was not present.

Assistant Attorney General Sara Scott represented the State in this matter.

The hearing was open.

10 exhibits were admitted into evidence on behalf of the state.

Witness for the State:

Kris Watson

11:22 AM The record was closed.

### **Closed Session**

11:22 AM On a motion by Gwen Suntken, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code §21.5(1)"f" to discuss the decision to be rendered in a contested case.

### **Open Session**

11:26 AM On a motion by LeRoy Strohman, the Board voted to move into Open Session.

On a motion by Clyde Bradley, the Iowa Board of Nursing voted to direct Administrative Law Judge Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case #12-112 Tina Ponton.

11:27 AM Recess

11:34 AM Reconvene in Open Session

## **HEARING**

Hearing Case12-047 Kareen Lund

11:34 AM Margaret LaMarche, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Kareen Lund was not present.

Assistant Attorney General September Lau represented the State in this matter.

The hearing was open.

12 exhibits were admitted into evidence on behalf of the state

Witness for the State:

Kathleen Beebout

11:41 AM The record was closed.

Closed Session

11:41 AM On a motion by Mark Hilliard, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code §21.5(1)"f" to discuss the decision to be rendered in a contested case.

Open Session

11:44 AM On a motion by LeRoy Strohman, the Board voted to move into Open Session.

On a motion by Clyde Bradley, the Iowa Board of Nursing voted to direct Administrative Law Judge Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case #12-047 Kareen Lund.

On a motion by LeRoy Strohman, Board voted to approve the following minutes:

September 12, 13, 14, 2012, Board Meeting  
October 17, 2012, Conference Call  
November 15, 2012, Conference Cal  
December 5, 2012, Conference Call

**EXECUTIVE DIRECTOR'S REPORT**

NCSNB

- The University of Iowa Grant Application from NCSBN was discussed.
- The NCSBN IRE conference will be held January 15-17 in New Orleans.
- The NCSBN Mid Year Meeting will be held on March 11-13 in San Jose, CA.
- The NCSBN Long Term Care Conference will be held on April 16-17 in San Diego, CA.

The Board was informed of the letter sent to the Department of Health and Human Services, Centers of Medicare and Medicaid Services.

Funding is adequate.

12:10 PM Recess for lunch

1:11 PM Reconvene in Open Session

**HEARING**

Hearing Case12-359 Jennifer Maze

The hearing was held in closed session.

Closed Session

1:45 PM On a motion by Gwen Suntken, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code §21.5(1)"f" to discuss the decision to be rendered in a contested case.

Open Session

2:09 PM On a motion by Gwen Suntken, the Board voted to move into Open Session.

On a motion by Clyde Bradley, the Iowa Board of Nursing voted to direct Administrative Law Judge Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case #12-359 Jennifer Maze.

2:10 PM Recess

2:17 PM Reconvene in Open Session

### **HEARING**

Hearing Case12-524 Randall Schaffer

2:17 PM Margaret LaMarche, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Randall Schaffer was present along with his counsel Gregory Witke.

Assistant Attorney General Sara Scott represented the State in this matter.

The hearing was open.

13 exhibits were admitted into evidence on behalf of the state.

9 exhibits were admitted into evidence on behalf of the respondent.

Witness for the State:

Kris Watson

Witness for the Respondent:

Randall Schafer

3:48 PM The record was closed.

### **Closed Session**

3:48 PM On a motion by Gwen Suntken, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code §21.5(1)"f" to discuss the decision to be rendered in a contested case.

### **Open Session**

4:00 PM On a motion by Gwen Suntken, the Board voted to move into Open Session.

On a motion by Clyde Bradley, the Iowa Board of Nursing voted to direct Administrative Law Judge Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case #12-524 Randall Schaffer.

4:02 PM Recess

4:11 PM Reconvene

## ENFORCEMENT MATERIALS

### Closed session

4:12 PM On a motion by Connie Boyd, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code §21.5(1)"f" to discuss the decision to be rendered in a contested case.

### Open session

4:35 PM On a motion by Connie Boyd, the Board voted to move into Open Session.

On a motion by Mark Hilliard, the Board voted to accept the proposed settlements in the following cases:

11-269 Kelli Buresh	11-942 Janet Johnson	12-168 Stacia Coronudo
11-312 Barbara DeVries	11-1003 Stephanie Husted	12-175 Mandy Horn
11-697 Tawnya Ryberg	12-030 Thomas Michael	12-240 Danette McDaniel
11-754 Elisha Harrison	Lawrance (hardcopy)	12-269 Melissa Blew
11-862 Denise Nebel	12-119 Beverly Fischer	12-451 Sharon McBroom
11-868 Janice Helfenberger	12-133 Tammi Jones	

On a motion by Mark Hilliard, the Board voted to issue a citation and warning in the following cases:

12-037 Esther Waithaka  
12-454 Theresa Ledesma

Gwen Suntken left the meeting.

### Closed Session

4:39 PM On a motion by Connie Boyd, the Board voted unanimously by roll call vote, to move into Closed Session in accordance with Iowa Code § 272C.6(4) to be kept confidential and 21.5(1)"d", to discuss whether to initiate licensee disciplinary investigation or proceedings.

### Open Session

4:54 PM On a motion by Debra Larson, the Board voted to move into Open Session.

On a motion by Debra Larson, the Board voted to find probable cause and issue a Notice of Hearing and Statement of Charges in the following cases:

11-842 Marlene Williams	12-380 Joanna Schmidt	12-498 Teisha Zertuche
11-894 Suzan Graham	12-393 Nalani Lenz	12-530 Brandy Hast
11-990 Michelle Hostetler	12-420 Kristine Wilson	12-568 Jennifer Sampson
11-991 Karrie Marshall	12-426 Shane Daniel	12-631 Mindy Boller
12-052 Christopher Evan	12-430 Sheila Young	12-729 Patrice Norton
12-177 Lisa Friedman	12-433 Linda Shelltrack	12-730 Billie Tow
12-209 Stephanie Meyer	12-449 Teri DeVine	12-773 Tonya Hancock
12-234 Jenna Schaefer	12-497 Christina Ackerman	

4:57 PM Recess

Date December 13, 2012

Location Des Moines West Room  
Holiday Inn  
1050 6<sup>th</sup> Avenue  
Des Moines, IA

Board in Attendance  
Jane Hasek, RN, Chairperson  
Mark Hilliard, RN, Vice Chairperson  
Gwen Suntken, RN  
Debra Larson, LPN  
LeRoy Strohman  
Clyde Bradley

Board Excused:  
Connie Boyd

Staff  
Lorinda Inman, RN, Executive Director  
Kathy Weinberg, RN, Associate Director Practice/Education  
Laura Hudson, RN, Associate Director CE/Workforce  
Chris Newell, RN, Associate Director Enforcement  
Eric Holsapple, Enforcement  
Kris Watson, RN, Enforcement  
Taunya Cunningham, RN, Enforcement  
Diane Burkert, RN Enforcement  
Kathleen Beebout, RN, Enforcement  
Bill Hansen, Enforcement  
Kathy Cornwell, Secretary  
Sara Scott, Assistant Attorney General  
September Lau, Assistant Attorney General

Audience  
Mary Ramsden  
Jacqueline Spencer, Edgewater

9:44 AM Reconvene in Open Session

#### Closed Session

9:44 AM On a motion by Mark Hilliard, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code § 21.5(1)"c" to discuss the strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

#### Open Session

9:53 AM On a motion Mark Hilliard, the Board voted to move into open session.

9:53 AM Recess

9:59 AM Reconvene

## **HEARING**

### **Hearing Case11-840 Andrew Holtmeyer**

9:59 AM Margaret LaMarche, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Andrew Holtmeyer was present.

Assistant Attorney General September Lau represented the State in this matter.

The hearing was open.

20 exhibits were admitted into evidence on behalf of the state. Exhibit 9, item 8 contained inaccurate information.

Witness for the State:

Bill Hansen  
Andrew Holtmeyer

10:39 AM The record was closed.

### **Closed Session**

10:39 AM On a motion by Gwen Suntken, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code §21.5(1)"f" to discuss the decision to be rendered in a contested case.

### **Open Session**

10:54 AM On a motion by Gwen Suntken, the Board voted to move into Open Session.

On a motion by Debra Larson, the Board voted to direct Administrative Law Judge Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case #11-840 Andrew Holtmeyer.

10:55 AM Recess

11:10 AM Reconvene

## **HEARING**

### **Hearing Case11-496 Jacqueline Spencer**

10:39 AM Margaret LaMarche, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Jacqueline Spencer was not present.

Assistant Attorney General September Lau represented the State in this matter.

The hearing was open.

20 exhibits were admitted into evidence on behalf of the state. A protective order was placed on exhibits 9-15.

Witness/state

Kerri Kesterson  
Eric Holsapple

12:09 PM The record was closed.

Closed Session

12:16 AM On a motion by Debra Larson, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code §21.5(1)"f" to discuss the decision to be rendered in a contested case.

Open Session

12:24 PM On a motion by Gwen Suntken, the Board voted to move into Open Session.

On a motion by Debra Larson, the Board voted to direct Administrative Law Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case #11-496 Jacqueline Spencer.

**EXAMINATION APPLICANT**

Case # 12-002 Asia Cheeks appeared before the board.

1:03 PM Recess for lunch  
1:58 PM Reconvene

Clyde Bradley and Lorinda Inman joined the meeting.

**HEARING**

Hearing Case12-316 Kyle Hayes

2:03 PM Margaret LaMarche, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Kyle Hayes was present by phone.

Assistant Attorney General September Lau represented the State in this matter.

The hearing was open.

15 exhibits were admitted into evidence on behalf of the state

Witness for the Respondent:

Kyle Hayes

2:19 PM The record was closed.

Closed Session

2:29 PM On a motion by Debra Larson, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code §21.5(1)"f" to discuss the decision to be rendered in a contested case.

Open Session

2:32 PM On a motion by Gwen Suntken, the Board voted to move into Open Session.

On a motion by Clyde Bradley, the Board voted to direct Administrative Law Judge Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case #12-316 Kyle Hayes.

2:34 PM Recess

2:39 PM Reconvene

On a motion by Mark Hilliard, the Board voted to postpone the hearing in the following case:

11-664 Christopher Killion

Closed session

2:40 PM On a motion by Debra Larson, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code §21.5(1)"f" to discuss the decision to be rendered in a contested case.

Open session

2:45 PM On a motion by Debra Larson, the Board voted to move into Open Session.

On a motion by Clyde Bradley, the Board voted to accept the proposed settlement in the following case:

11-664 Christopher Killion

Clyde Bradley provided an update on the Education and Standards of Practice Committee

The next conference call has been scheduled for December 20, 2012, at 12:00 PM.

3:17 PM On a motion by LeRoy Strohman, the Board voted to adjourn.

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**Recording Secretary**